

## **Details regarding the visa application process for parliamentarians attending the 2019 IGF in Berlin**

This process is threefold:

- Parliamentarians intending to attend the IGF in Berlin would need to register their attendance at:  
<https://www.intgovforum.org/multilingual/content/igf-2019-registration>
- With the confirmation resulting from this registration and a copy of the official invitation, the co-signed letter from Dr. Wolfgang Schäuble, the President of Germany's Federal Parliament ("Bundestagspräsident"), and Jimmy Schulz, Chairman of the German parliament's Digital Agenda Committee, they would then apply for a visa at the local embassy, consulate or any other appropriate office.
- Given that all usual formal conditions and criteria are met they would then be issued a visa free of charge.

The German embassies around the world have already been informed about the to be expected requests for visas for parliamentarians with regard to the IGF, in order to facilitate the process as much as possible.

## **Details regarding the cost of travel support application process for parliamentarians attending the 2019 IGF in Berlin**

Parliamentarians interested in getting cost of travel support would need to apply for it with the IGF secretariat by e-mail, namely Ms. Anja Gengo <[anja.gengo@un.org](mailto:anja.gengo@un.org)> - there is no online form available for this purpose

The application process has been opened already, the deadline for any application for cost of travel support is 31st of August, 2019.

Please note that in principle, only one parliamentarian per country will be eligible for cost of travel support; exceptions applicable.

The eligibility criteria are well along the lines as for IGF attendees in general, laid out at:

<https://www.intgovforum.org/multilingual/content/supporting-participation-at-the-igf-2019-annual-meeting>

- Parliamentarian is from a Least Developed Country, Landlocked Developing Country, Small Island Developing State or a Transitional Economy.
- Parliamentarian is part of a parliamentary committee dealing with Internet Governance related issues or otherwise demonstrates interest in Internet governance-related activities.
- Parliamentarian shows a demonstrated commitment to contribute to its community after participating at the IGF 2019.

Furthermore, preference will be given to parliamentarian from underrepresented groups, such as: women, indigenous people, persons with disabilities, older persons, youth.

Cost of travel support consists of an economy class airfare and a daily subsistence allowance (DSA) of currently USD 247 per meeting day, the latter is subject to periodic reassessments.

All applications will be decided upon by the IGF secretariat.